

Pre-Application Checklist
Concept Application

*****The purpose of the Pre-Technical Review is to provide a source of technical information for developers intending to construct a project in Pleasant View City. A pre-technical site plan is a map, drawn to scale (preferably 24" X 36") which shows the location and dimensions of proposed buildings, drives, parking areas, open spaces, right-of-way, etc., associated with a project. This initial review, while not all-inclusive, is intended to assist the project owner by identifying significant issues that if left unresolved will add time and/or cost to the development process.*****

- Signed and completed application.
- Narrative overview of the project. Any other pertinent information.
- One (1) pdf** of all plans and documents (can be emailed to vclausen@pleasantviewcity.com)
- Two (2) hard copies set of plans**, to scale, in an appropriate size to provide sufficient detail for review.
 - *Concept site plan and/or plat* of the project that includes such things as the following: a north point, scale and date; a vicinity plan; boundary lines of the proposed project; proposed location of utilities; location and dimensions of all existing or platted streets; important features such as rail lines, water courses, exceptional topography, and buildings within and immediately adjacent to the project; all existing utilities within or adjacent to the project (with sizes); locations and dimensions of all proposed streets, lots, open spaces and other features, with appropriate labeling.
 - *Preliminary building elevations, if applicable*, that includes such things as the following: building elevations, building materials and colors, height, floor plans.