

Plat Amendment Application Checklist

- Application completed; including names and addresses of applicant, surveyor, engineer, owner(s), affidavit of owner(s) and applicant; all signed and notarized.
- Three paper copies of plat in 24 by 36 plus ONE 11 by 17 reduction. Plat requirements: See city for plat specifications if unknown. Actual mylar copy for recording to be provided after approval by City and once all corrections required have been made.
- Statement of applicant as to intention and plans for the amendment.
- Payment of fees.

Plat Extension Application Checklist*

- Application completed; including names and addresses of applicant, surveyor, engineer, owner(s), affidavit of owner(s) and applicant; all signed and notarized.
- Written narrative from applicant including the request for the length of extension being requested (up to one year is possible). Further explanation of items that have been addressed previously and what still needs to be completed should be included in this statement.
- Payment of fees.

*Extensions will be placed on the next available City Council agenda; however, applicants are strongly encouraged to submit not less than six weeks from the date of expiration to make sure there is no lapse in time between expiration and actual approval of an extension.

Affidavit

Property Owner

I (we) _____ (please print)
certify that I(we) am(are) the Owners(s) of record of the property identified in this application and
the statements, drawings, and other exhibits contained herein are in all respects true and correct to
the best of my(our) knowledge.

Property Owner(s) _____

Subscribed and sworn to me on _____ (date)

Notary _____

(Residing in: _____)

My commission expires _____ (date)

Agent Authorization

I(we) _____ (please print),
the owner(s) of the real property identified in this application, do authorize as my (our) agents(s)
_____ (please print) to represent
me(us) and appear on my(our) behalf before any administrative or legislative body concerning this
application and to act in all respects as our agent in matters pertaining to the this application.

Property Owner(s) _____

Subscribed and sworn to me on _____ (date)

Notary _____

(Residing in: _____)

My commission expires _____ (date)